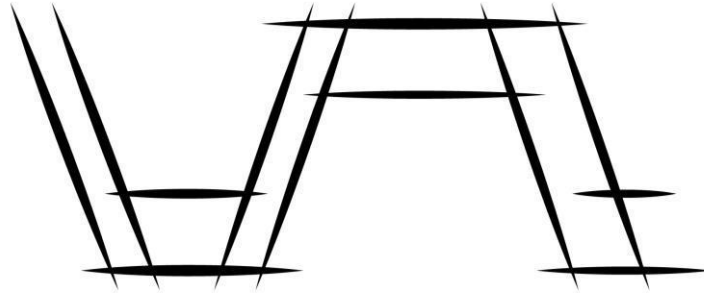


The Bylaws of the Constitution of Next House

(Revised November 1, 2020)



Article I: Meetings

Section 1: Executive Council Meetings

The Executive Council shall meet at least six times per academic term of the Massachusetts Institute of Technology.

A. Scheduling

Within one week of the installation of the Executive Council, a calendar containing meetings for the coming term must be proposed and approved by a majority vote of the Executive Council.

B. Amendments

Changes to the calendar must be approved by a majority vote of the Executive Council at least one week in advance of the proposed change.

C. Attendance

All Executive Council meetings scheduled in this manner may be closed to the members of the General Assembly.

Section 2: General Assembly Meetings

The Executive Council shall call to order at least one General Assembly meeting per month during the academic terms of the Massachusetts Institute of Technology.

Section 3: Committee Meetings

Any Committees which are formed in addition to the Executive Council may also have meetings closed to the General Assembly.

Section 4: Announcement

The Secretary shall announce to the House General Assembly meetings at least forty-eight hours in advance of the meeting. The announcement shall include the time, location, and agenda of the meeting.

Article II: Auxiliary Committees

Section 1: Permanent Committees

The President may propose the creation of permanent Committees that operate under the jurisdiction of the Next House Executive Council as he or she sees fit. Chairs of permanent Committees are considered voting members of the Executive Council and should attend closed Executive Council meetings. As of October 2017, there are three permanent Committees: a facilities, a social, and a website committee.

Section 2: Temporary Committees

The President may propose the creation of temporary Committees as he or she sees fit. The creation of temporary Committees must be approved by a majority vote of the Executive Council. Chairs of temporary Committees are not considered voting members of the Executive Council but may attend closed Executive Council meetings.

Section 3: Membership

Any member of the General Assembly may be a member of any House Committee.

Section 4: Subcommittees

Any Chair of a permanent Committee or the President may propose the creation of Subcommittees as they see fit. The creation of Subcommittees must be approved by a majority vote of the Executive Council.

Article III: Voting at Meetings

Section 1: Executive Council Meetings

All members of the Executive Council as well as chairs of any permanent Committees shall be eligible to vote at meetings of the Executive Council. The President shall initiate votes as he or she sees necessary.

- A. The Secretary shall record the vote of the Executive Council, after the vote is called.
- B. A vote may only take place if a quorum of more than $(N-1)/2$ eligible voting members at the meeting beyond the President is at the meeting, where N is the number of Executive Council members.
- C. In the Executive Council vote, the President shall vote only in the case of a tie.
- D. A majority vote in favor of a motion in Executive Council shall be considered approval of said motion.
- E. The President may veto any votes with reason. In that case, it will take a $2/3$ vote of the members present to override the veto. The President may not participate in this override vote.

Section 2: General Assembly Votes

- A. Voting of the General Assembly shall occur by electronic ballot, over a minimum period of three days.
- B. Such a vote shall be administered in a manner seen fit by the Judicial Board, which shall be responsible for administering the election regarding the motion with the assistance of the Technology Chair.
- C. Only members of the General Assembly may vote.
- D. In order for a vote of the General Assembly to count as valid, a minimum of one fourth of all members of the General Assembly must participate in the electronic ballot.
- E. A majority vote by the General Assembly in favor of a motion in Executive Council shall be considered approval of said motion.

Section 3: Referendum

- A. Any member of the General Assembly may bring a matter to a General Assembly vote by referendum if he or she submits a petition regarding the matter with signatures from one-fifth of the members of the General Assembly to the Judicial Board.
- B. The member of the General Assembly who submits the petition shall be allowed to address the matter at a General Assembly meeting, after which the Judicial Board shall administer a vote on the matter as it sees fit.

Article IV: Budgeting

Section 1: Budget Proposal

Every term, one of the scheduled open meetings of the Executive Council shall be scheduled as the budget meeting. At the budget meeting, the Executive Council must approve a budget proposal for the following term.

A. Budget Requests

All committees, student interest groups, and other interested parties shall submit budget requests to the Treasurer at least one week in advance of the Executive Council budget meeting.

B. Preliminary Budget

The Treasurer shall present these requests at the Council budget meeting along with a preliminary budget. The Treasurer should budget an amount for student interest groups to request funding during the term.

C. Amendment

The Executive Council shall amend the preliminary budget as it sees fit.

D. Approval of Proposal

The Executive Council must approve a budget proposal to be presented to the General Assembly by a 2/3 vote.

This vote cannot be vetoed.

Section 2: Budget Approval

The budget proposal must be presented to the General Assembly electronically within two weeks after the succession of office for the Spring Term and within three weeks after the first day of Fall classes for the Fall Term.

A. Approval

The budget proposal must be approved by a majority of at least one-fourth of the General Assembly during a subsequent electronic vote.

B. Voting

The General Assembly must vote yes or no for the budget proposal. The Judicial Board shall administer this vote as it sees fit.

C. Emergency Amendment

If the budget proposal is not approved by the General Assembly, the Executive Council shall hold an emergency session within forty-eight hours of the conclusion of the General Assembly vote in order to revise the budget.

D. Approval of Revised Budget

Another electronic budget proposal shall be announced to the General Assembly within one week of the conclusion of the previous voting period to approve the revised budget. This procedure shall be repeated until a budget is passed.

Section 3: Changes to the Budget

During the semester of operation under a budget, the Executive Council may propose an amendment to the budget to reflect an anticipated large change in budget items. The proposed amendment shall be announced to the General Assembly, which will be given a period of at least three days to consider the amendment and provide feedback to the Executive Council. At the end of this period, the Executive Council shall vote on whether to adopt the proposed amendment. The General Assembly may vote to veto the Executive Council's decision by referendum, as described in Article III, Section 3.

Section 4: Student Interest Group Funding Requests

Should a student interest group request funding for an event or program during the term, they may present the request at an Exec meeting. The Exec meeting must be at least five days prior to the event date, and the funding request should be sent at least two days prior to the Exec meeting when it will be considered. The funding request

passes with a majority Exec vote. It may be vetoed and overridden.

Section 5: Changes to House Tax

The Executive Council shall have the ability to levy a House Tax on the members of the General Assembly.

A. Proposal

The Executive Council may propose changes to the House Tax by a 2/3 Exec vote.

B. Approval

These changes must then be presented to the General Assembly electronically. Changes to the House Tax must be approved by a majority of at least one-fourth of the General Assembly.

Article V: Elections

Section 1: Administration of Elections

Elections shall be administered by the Chair of the Judicial Board unless the Chair himself or herself is a candidate in the election. In this case, the elections shall be administered by an Elections Commissioner appointed by the President and approved by a majority vote of the Executive Council. The elections process for fall semester Wing Representatives, including petitioning, campaigning, and voting, shall occur within the first three weeks of the fall academic term of the Massachusetts Institute of Technology. The elections process for spring semester Wing Representatives and the yearly Executive Council, including petitioning, campaigning, and voting, shall last no longer than three weeks and should be completed before the last week of the fall academic term of the Massachusetts Institute of Technology.

Section 2: Petitioning for Candidacy

The party administering the elections shall make petitions for candidacy available to all members of the General Assembly.

A. Information

The petitions for candidacy shall explicitly state the final time, date, and place for submission. This deadline shall be at least one week following the original distribution of the petitions for candidacy but no more than two weeks.

B. Submission

All petitions must be submitted to the party administering the elections by such deadline in order for the candidate to appear on the ballot.

C. Signature Requirements

Petitions for candidacy for the positions on the Executive Council shall require signatures from 50 members of the General Assembly. Petitions for candidacy for the position of Wing Representative shall require signatures from 20 residents of the wing. This should be explicitly advertised.

D. Write-in Candidates

After the deadline for ballots has passed, a resident may choose to run as a write-in candidate. Their name will not appear on the ballot, but can be written in by residents.

E. Optional Platform

At the discretion of the Executive Council, candidates may be asked to submit a platform by the petition deadline. If so, the platform may appear on the voting website.

F. Optional Ranking System

At the discretion of the Executive Council, candidates may rank multiple positions. In that case, they will assume the position ranked highest out of their elected positions and be removed in the tabulation for the remaining ranked positions.

Section 3: Voting

The party administering the election shall announce the voting procedures, including the time and location, to the General Assembly at least one week prior to the beginning of voting.

A. Voting Districts

All members of the General Assembly may vote for the Executive Council positions. Each member shall vote for the wing representative for the wing of which they are an official resident.

B. Time Frame

Voting must occur over a time period of at least 3 days.

C. Voting

Voters shall select only one candidate for each position on the electronic ballot.

D. Tabulation

All elections shall be administered by preferential balloting. The ballots in the elections shall be marked, counted and tabulated as follows:

A. If any candidate has a majority of the ballots cast, they are elected.

B. If no candidate has a majority of the votes cast, the candidate with the largest number of votes at that time

is elected.

- C. In the event of a tie for the largest number of votes, there will be a runoff election.
- D. If no there is no winner (e.g. in the case of no candidates), the President may choose to appoint someone at his or her discretion or leave the office temporarily vacant.

Section 4: Announcement of Results and Assumption of Office

Results shall be announced to the General Assembly within 24 hours of the completion of voting.

Elected candidates shall take office at the transition retreat which takes place within the first two weekends of February. In the case of a contested election, the elected candidate shall take office 24 hours after the resolution of the contest.

Wing Representatives shall be elected for each academic term to serve until the installation of new officers in the following term.

The Executive Council shall be elected at the end of the fall semester and shall serve from the beginning of the spring term until the installation of the next elected Executive Council at the beginning of the following spring term.

Article VI: Housing

Section 1: Room Designations

A. Solars

Solar rooms within Next House are defined by their physical characteristics, as denominated below:

- i. Black floor tiles
- ii. A portion of the room physically extruding from the building on the floor plan
- iii. Floor-to-ceiling windows

A. For solar singles, specific room numbers are as follows, with **x = 3, 4, 5**:

x08, x12, x22, x26, x34, x44, x56, x74

B. For solar doubles, specific room numbers are as follows, with **x = 3, 4, 5**:

x14, x20, x64, x66

B. Triples

In the event that, based on MIT Housing student assignments, there are more residents in Next House than can live in single and double rooms, certain rooms will be declared triples. The Housing Chair may apply the following actions to non-single rooms:

- i. “triple”: to require that a room house three residents
- ii. “detriple”: to remove a room from the annual list of triples
- iii. “decrowd”: following the procedure in Article VI, Section 6.B, to move a resident of a triple room to a different room.

All non-single rooms in Next House are ranked using the following tier system.

A. Tier One: rooms spacious enough or shaped such that they can comfortably be triples.

x01, x02, x29, x30, x32, x50, x51, x75

B. Tier Two: rooms that have historically not been triples, but that can still house three people comfortably.

x03, x14, x20, x39, x43, x64, x66

C. Tier Three:

all other non-single rooms.

Each year in the spring, the Housing Chair will review the number of expected residents and select rooms to triple for the following academic year, following the procedure below.

- i. Triples shall be chosen first from Tier One, then from Tier Two, and so forth.
- ii. All rooms in Tier One must be tripled before a room in Tier Two, and all rooms in Tier Two must be tripled before a room in Tier Three, unless the description in iii. applies.
- iii. This selection process will be grandfathered in. That is, in the absence of extenuating circumstances, the Housing Chair shall not triple a room not on the previous year's triple list if at least one of the room's two residents has lived in the room continuously since Fall 2017 and declares their intention, prior to a deadline set by the Housing Chair, to squat the room for the next year. The Housing Chair may always continue to triple decrowded triples.

If a room becomes designated as a triple, then irrespective of whether it previously housed two or three people, three people must take up residence in it the following fall. The only exception will be if the Housing Chair removes it from the list of triples ("detruples" it) prior to the beginning of the fall semester.

Section 2: Housing Lottery

A housing lottery is the process by which residents select their rooms for the next semester in some ordering of lottery numbers. Defined below are the guidelines for conducting a housing lottery, and the housing rules that apply to all residents.

A. Timing

Two lotteries shall be held throughout the academic year at Next House: Fall and Spring. They are defined as such:

- A. Fall lottery shall be held for freshman residents to select their rooms for the fall semester. It must be held after final freshman residence decisions are made and before Registration Day.
- B. Spring lottery shall be held for rising upperclass residents to select their rooms for fall semester of the next academic year. It must be held no earlier than three weeks after Spring Break and no later than one week before the end of final exams.

B. Lottery Number Generation

Each resident shall be assigned a lottery number to determine the order in which they select rooms during housing lottery. The Housing Chair is responsible for generation and posting of number assignments, and shall adhere to the following guidelines:

- A. Lottery numbers must be randomly generated with at least two other Exec members as witness. Sets of numbers are generated for each class, starting with the number "1" and ending with the numerical size of that class. One and only one number shall be assigned to each member of a class. Any resident may

observe the generation of lottery numbers.

- B. For the upperclassman lottery, members of the General Lottery will be assigned lottery numbers greater than all members of any wing.
- C. All residents shall belong to the class in which they entered the Institute, regardless of their academic standing or their expected graduation date. The class of entry serves as the definition for the terms “Freshman”, “Sophomore”, “Junior”, “Senior”, “Super-Senior” (relevant undergraduates in their fifth year or beyond), and derived terms such as “Upperclassman” (meaning a Sophomore, Junior, Senior, or Super-Senior).
- D. Lottery numbers for a particular lottery shall be posted at least one week before the lottery.

C. **Procedures**

The following procedures are relevant for both the upperclassman and the freshman lottery.

- A. Once a resident chooses a room or is brought into a room by a roommate, that room gains an occupant and becomes filled, or partially filled while their old room (if any) loses an occupant and becomes open or partially open.
- B. Should a resident take longer than two minutes to decide their room, they will automatically be deferred 20 lottery numbers.
- C. Residents who are unable to attend the housing lottery may have proxies represent them instead. Proxies must be designated in writing (e-mail included) and be sent to the housing chair at least one day prior to the lottery. The proxy does not necessarily have to be a resident of Next House.
- D. The Housing Chair reserves the right to adjust individual lottery numbers or room availability at their discretion to accommodate extenuating circumstances such as, but not limited to: verified medical or religious exemptions; verified disability accommodations; or other circumstances as the Housing Chair sees fit. Such adjustments include, but are not limited to, improvement or partial improvement of an individual’s lottery number, reserving an individual room or class of room choices, etc.
- E. No resident may ever select a solar in a given wing if they have not lived in that wing for at least one academic year before living in that solar, unless all other eligible residents have already selected their rooms and had the opportunity to select that solar. In particular, no freshman may select a solar in any wing of Next House before upperclassmen have had the opportunity to select that solar.

The upperclassman lottery process must conform to the following:

- A. Before the Lottery, all residents are able to declare either which wing they would prefer to live in, or alternately to declare their participation in the General Lottery.
 - a. Those who prefer the same wing as the one they currently reside in, will receive the same wing

assignment (and will be called ‘In-wing’).

- b. Those who prefer a different wing are assigned randomly according to their preferences (and will be called ‘Transfer’ if they are indeed assigned a wing different from their current wing; and ‘In-wing’ if they are nonetheless assigned to the same wing as their current wing).
- c. Those who are moving into Next (ie. do not have a current wing) will be called ‘Transfer’.
- d. A number of beds in each wing will be “reserved” for the incoming freshmen.
 - i. This means that no wing can be assigned to a number of people that would cause the remaining number of beds available to be fewer than this number of beds “reserved” for freshmen.
 - ii. To allow for the possibility of ‘Transfer’ residents to squat their room without causing this rule to become violated, those residents should be counted as residents of both wings for the purpose of calculating how many beds are occupied by upperclassmen.
 - iii. The number of “reserved” beds in each wing is determined as follows: the number of residents in a given wing not returning the following semester will be tallied. If n is this number in a given wing, then $f(n)$ is the number of “reserved” beds in the east wings, $g(n)$ is the number of “reserved” beds in west wings except for 2W, and $h(n)$ is the number of “reserved” beds in 2W.

$$f(x) = \begin{cases} 0 & x < 8 \\ 6 & 8 \leq x < 10 \\ 7 & 10 \leq x < 12 \\ 8 & 12 \leq x < 14 \\ 9 & 14 \leq x < 16 \\ 10 & 16 \leq x \end{cases} \quad g(x) = \begin{cases} 0 & x < 8 \\ 6 & 8 \leq x < 10 \\ 7 & 10 \leq x < 12 \\ 8 & 12 \leq x \end{cases} \quad h(x) = \begin{cases} 0 & x < 7 \\ 5 & 7 \leq x < 9 \\ 6 & 9 \leq x < 11 \\ 7 & 11 \leq x \end{cases}$$

B. At the beginning of the lottery, rooms belonging to any current residents who will not return the semester after the lottery shall be open for selection, and nobody shall have squatter’s rights to those rooms. Every current resident who is returning will have squatter’s rights to their current room.

C. The lottery will proceed in two phases: one phase for all of those assigned to any wing, then afterwards the General Lottery for all those who declared their membership in the same.

D. Among residents assigned to a given wing, the lottery numbers shall be in the following order:

First (lowest lottery numbers) In-wing Senior; then In-wing Junior; then Transfer Senior; then Transfer Junior; then finally sophomores (regardless of whether they are In-wing or Transfers).

Residents within these categories select in ascending order of their lottery number, starting with the lowest lottery

number and ending with the highest lottery number.

- E. When it is a resident's turn to select a room, they have two minutes to inform the housing chair of their decision from one of the following options:
 - a. Select a fully open room (ie. a room for which no resident has squatting rights). For this option, residents in a wing phase are constrained to only the rooms in the wing to which they were assigned. Residents in the General Lottery may choose any such room in Next House, regardless of its wing. If the room is not a single, they must bring enough roommates to fill the room completely, all of whom collectively select the room and consent to being roommates in that room.
 - b. Squat their current room (see below for squatting rules), regardless of which wing they were assigned to or which wing they currently reside in.
 - c. Move into a partially open room. If necessary, enough other roommates must also be brought to fill the room completely. All of these roommates, and all the current occupants of the partially open room, must consent to being roommates in that room.
 - d. Defer their pick. Residents may only defer once, and must declare to which position in the lottery they are deferring.
- F. After the General Lottery, the Housing Chair is to process swaps, described below.

The freshman lottery process must conform to the following:

- A. All freshmen will be considered to have vacated their temporary orientation rooms. That is, all rooms are considered open, and no freshmen has squatter's rights to their current room.
- B. All freshmen are allowed to select a room in any wing of Next House, and do so in ascending order of Lottery Number. If the room is not a Single, they must fill the room completely with the appropriate number of roommates, all of whom collectively select the room and consent to being roommates in that room.
- C. The rest of the lottery progresses as normal. Naturally, no new rooms will open when a freshman selects their room, since all rooms are considered to be vacated at the start of this lottery.
- D. At the end of the Freshman lottery, the Housing Chair may elect to process swaps, so long as this decision is communicated when lottery numbers are first announced.

Section 3: Squatting

Squatting is the process by which an original resident of a given room has the right to retain that room choice at the conclusion of a given lottery.

- A. In the upperclassman lottery, all residents who have a current room have the right to squat their current

room, regardless of whether they are designated 'In-wing' or 'Transfer'.

- B. The Housing Chair and Judicial Board have the authority to remove a resident's right to squat should that resident compromise any of the housing rules.
- C. Except for as stated in Article VI, Section 1.B, residents of non-single rooms may not use squatting to determine whether their room will become a triple following the lottery.

Section 4: Swapping

Swapping is a process that:

- A. Is defined as the exchange of two individuals from two different rooms.
- B. Is considered a non-lottery process.
- C. Is limited in the following respect: Only one swap per room per semester shall be allowed, and only under the following caveat: permission from all residents of both rooms and approval from all Graduate Resident Tutors from the wings in which the rooms exist must be given. Additionally, with regards to switching solar rooms, if you live in a solar, you can only swap with either someone in a solar, or with a senior.
- D. Takes place once consent from all parties, members of both rooms and all relevant Graduate Resident Tutors, is given and the parties involved receive confirmation from the housing chair of the decision to swap.
- E. Results in the movement of the two swapped individuals to their new rooms from their old ones. They shall receive new keys from desk, update their telephone information with the House Manager, and have their mail placed into the appropriate box. It shall be the responsibility of the swappers to contact the House Manager as well as the Housing Chair.
- F. Is forbidden for the remainder of the semester between any people in either room that were engaged in a swap during that same semester. In another way, the room itself is "dead" for swapping, and cannot be resurrected until the beginning of the following semester. Explicitly, then, cyclic processes cannot be completed within one semester's time.
- G. Is punishable by the following processes: Cases of violation of these swapping rules are brought before Judicial Board for trial. Judicial Board will decide punishment as well as conviction; however, punishment for violation of housing rules cannot exceed both removal of squatter's rights through spring lottery and Blacklisting.

Section 5: Blacklisting

Blacklisting is a form of punishment administrable by Judicial Board.

A. Lottery Numbers

Blacklisted individuals are not included in the generation of housing lottery numbers.

B. Placement in Lottery

Blacklisted individuals are automatically placed after the transfers in their class. That is, their lottery number is greater than that of others in their class, including any transfers (they select after others of their class, including any transfers). If there are no transfers, Blacklisted individuals select at the end of the lottery pick of their class. If there is more than one Blacklisted individual in a given class, Blacklisted individuals go in a random order within the group of Blacklisted individuals, behind all others of their class, including any transfers.

Section 6: Spirit of the Lottery

If the Judicial Board determines that a member of the General Assembly has violated the spirit of the Housing Lottery through means not explicitly disallowed in this document, they may hold a trial to administer punishment. This punishment for violation of the spirit of the Housing Lottery shall not exceed a combination of Blacklisting and removal of squatter's rights.

Section 7: Mid-semester Rooming Changes and Vacancies

With the exception of the following circumstances (Article VI, Section 7.A-C), when rooms become vacant in the middle of the semester, the room must be lotteried off to the house. All residents should be contacted and given three days to express interest in the room. After interested students are identified, each student is assigned a new lottery number in the same manner as the fall and spring lotteries with the same preference given to class. The student with the lowest lottery number is assigned to the empty room.

A. Solar Rooms

In the event that a solar room becomes available it must be lotteried off to upperclassmen. Juniors and seniors should be contacted and given three days to express interest in the room. After interested students are identified, each student is assigned a new lottery number in the same manner as the fall and spring lotteries with the same preference given to seniors. The student with the lowest lottery number is assigned to the empty room.

B. Decrowding

With the exception of solar rooms that are always lotteried, when the dorm is overcrowded and a room empties the housing chair is expected to decrowd a first year student as follows:

- i. The Peer Mentors, Area Director, and the GRTs are asked if a student is struggling beyond the typical adjustment process in their triple room.
- ii. If a student is identified, and the concern appears to be legitimate, then the room is offered to that student first. In the case that multiple students are identified, then it is at the discretion of the Housing Chair to decide which student's situation is more severe and to act accordingly.
- iii. If no students are identified, then all students living in the bottommost Tier of triples (e.g. in all triples in Tier Two, if only rooms from Tiers One and Two are triples) are given the opportunity to submit their name to a lottery for the available room. After the deadline for response, all

respondents are entered into a lottery, in which a random number is generated for each resident, and the resident with the highest number is given the available single. This number is generated independently from the fall housing lottery.

The decrowded triple may still be designated a triple the subsequent year, following the selection process described in Article VI, Section 1.B.

- iv. If no student from a given Tier of triples enters the lottery, the students in the next highest Tier of triples are offered the same opportunity as in iii., and the lottery is run identically.

C. Mid-semester ADA/Supplemental Housing Request Policy

In the circumstance that a student must be moved mid-semester at the recommendation of MIT Medical or Mental Health, the Housing Chair will work on a case by case basis with the House Manager, Area Director, and GRTs to find a personal solution to meet the student's needs according to the following guidelines:

- i. With the exception of solar rooms, the student will be given priority to move into any available empty rooms.
- ii. If Next House is at maximum capacity, the Housing Chair will first work with the students in the resident's wing to find a voluntary solution by rearranging residents to accommodate the change in circumstances.
- iii. If a solution can't be reached within the wing, the housing chair will then open the discussion to the entire house to locate a room that meets the needs of the student.
- iv. Any switches that are the result of an ADA accommodation or MIT Medical or Mental Health request will not count as the student's one allowed room switch for that semester.

Article VII: Judicial Board and Procedures

Section 1: Membership of Judicial Board

The Judicial Board shall consist of eight Wing Representatives, one from each residential wing, as well as the Judicial Committee Chair as elected by the General Assembly. If a wing has several Wing Representatives, the Chair of the Judicial Board shall appoint one of them to serve on the Board.

Section 2: Hearings

The Judicial Board may conduct hearings. Such hearings shall be convened by the Chair of the Judicial Board at the request of any member of the General Assembly, subject to the following conditions.

- A. The Judicial Board Chair shall receive from the plaintiff a letter outlining the facts of the incident that precipitates the request for a hearing and the rules of Next House that the plaintiff believes were violated.

The Chair must archive this document for future reference.

- B. The Chairman shall provide written notice of the hearing to the parties and the relevant Graduate Resident Tutors at least 48 hours prior to the hearing.
 - i. Notice to the plaintiff shall include:
 - a. the time and place of the hearing; and
 - b. the right of the plaintiff to bring witnesses to the hearing.
 - ii. Notice to the defendant shall include:
 - a. the time and place of the hearing;
 - b. the right of the defendant to bring witnesses to the hearing;
 - c. a copy of the letter received by the Chair from the plaintiff outlining the case; and
 - d. the caveat that the failure to appear without prior permission of the Chair shall not prevent the Judicial Board from rendering a decision. For just cause, each party may reschedule the impending hearing once.
- C. All proceedings of the hearing and evidence therein shall remain confidential. Upon agreement of both the defendant and plaintiff confidentiality may be waived. Confidentiality protection shall include the identity of the involved parties.
- D. A general summary of the hearing shall be prepared by the Chair of the Judicial Board. This summary shall maintain the policy of confidentiality. This summary shall be presented to the Executive Council. On just cause, and with the majority of a vote of the Judicial Board, the President of the Executive Council may request access to the proceedings of the hearing.
- E. If a Judicial Board member is a party to a hearing, or that member feels biased towards the issue of the hearing, that member becomes ineligible and must recuse himself or herself from the hearing.
- F. If the Judicial Board Chair is a party to or is biased towards an incident that comes to the attention of the Judicial Board member, he or she has become ineligible, and must recuse himself or herself from the hearing. The most senior, eligible member of the Judicial Board shall convene a meeting of the Judicial Board. Said meeting shall exclude the Chair and shall elect an Acting Chair, to be chosen from the Judicial Board, for all affairs pertaining to said incident.
- G. All eligible members of the Judicial Board shall be present for hearings. There shall be no proxies.
- H. Hearings must be conducted with an acceptable level of decorum. Upon the first disruption of this decorum, the Chair will issue a warning to the responsible person or group by the Chair. Upon subsequent disruptions, the Chair has the power to remove said person or group from hearing.
- I. Before admitting evidence, the Chair must announce the following regulations:

- i. Only pertinent testimony will be permitted. The Chair shall be the judge of pertinence.
 - ii. Lying before the Judicial Board is a serious offense and is sufficient grounds for disciplinary action.
 - iii. No witness is required to answer a question, and such refusal will not be considered by the Board in reaching a decision.
 - iv. No charges other than those specified in the letter of notification may be considered.
 - v. Only evidence presented at the hearing may be considered by the Board in reaching a verdict. If, however, the Board renders a verdict of guilty, the Board, in suggesting penalties, shall take into consideration prior offenses.
- J. The Judicial Board Chair shall read the complaint brought to the Board and allow the defendant to enter a plea.
 - K. The defendant shall be allowed to respond to all evidence presented at the hearing.
 - L. Following the hearing of all evidence, the Judicial Board shall go into private deliberation until a decision is reached.
 - M. The Judicial Board may decide to acquit the accused, refer the case to the Dean's Office, or find the accused guilty and suggest any combination of penalties to the House Manager.
 - N. Written notice of the decision shall be given to both parties. Such notices shall include the procedure of appeal where applicable. The relevant Graduate Resident Tutors shall be informed of the results of the hearing and all Graduate Resident Tutors may have access to Judicial Board records of the hearing.
 - O. Written records of all hearings shall be kept in confidential form by the Judicial Board Chair, who shall file a statement with the Dormitory Council Judicial Board listing charges, parties involved and the decision rendered, within one week of the hearing. The Judicial Board shall keep a file of such statements together with similar records of its own hearings. These files and matters discussed in closed hearings and private deliberations shall be treated as confidential and no member shall disclose them.

Section 3: Appeal

Should a party in the case request an appeal, the case will be referred to the Dean's Office.

Article VIII: Student Groups

Section 1: Designation

A student group is formally designated as a Next House student group when it requests and is allotted regular funding from Next House. This request may take place at any point before or during an academic term, but is

subject to the regulations in Article IV, Sections 3-4. Prospective student groups are required to attend a meeting of the Executive Council to discuss formation of their group, which the Executive Council will vote on.

Student groups may receive grants or funding from external sources. However, a student group that is supported primarily by an association at MIT besides Next House, such as an academic department or the Association of Student Activities, will not be eligible for designation as a Next House student group.

All Next House student groups are eligible for the following:

1. Regular funding from Next House.
2. A spot on the Next House website to advertise their group
3. Space in Next House Student Group Storage or Student Storage to hold supplies
4. Space in Next House to hold events
5. A Residence Exploration and/or Campus Preview Weekend event

Section 2: Requirements

In order to continue to be designated as a Next House student group, they must fulfill certain requirements.

The group must:

1. Send a representative to attend a “check-in” with the VP Relations each semester.
2. Send a representative to attend financial training with the Treasurer each year.
3. Have a booth at the Next House Activities Midway during Residence Exploration.
4. Hold either:
 - a. At least one group event per semester. These events could be:
 - i. Meeting of members
 - ii. Rehearsal for a larger event
 - iii. Study breaks
 - iv. Something similar
 - b. A large signature event once per year. Approval for these signature events will be subject to the VP Relations. These events could be:
 - i. Concert
 - ii. Performance
 - iii. Construction
 - iv. Something similar
5. Advertise the group publically to Next House residents at least once a semester. This can be in the form of:
 - a. Posters

- b. Email
 - c. Something similar
6. Have at least 5 members at all times, barring brief transition periods, who must be residents of Next House.
 7. Have a constitution that is shared with the VP Relations. This constitution must include:
 - a. The mission of the group
 - b. The structure of the group's exec
 - c. The process by which new exec is chosen
 - d. Conditions for undergoing hibernation (see Section 3)

Failure to meet any requirements by the end of a semester will result in a meeting, at the beginning of the next semester, between the group's executive board and the VP Relations to discuss the potential hibernation or disbandment of the group. Failure to come to this meeting will result in immediate hibernation.

Section 3: Hibernation and Revival

An official student group may decide to assume "hibernation" at any point. While in hibernation, a group will be inactive and not receive additional funding allocations from Next House including the remainder of what they were allocated that semester. However, in order to facilitate the revival of the group, members of the group and the Executive Council should come to an arrangement to maintain the group's infrastructure and store its supplies for at least its first semester of hibernation.

A group may be revived by requesting recognition and funding from the Executive Council. This request should be presented at an Exec meeting. Following the procedure in Article IV, Section 4, the funding request should be sent to the Executive Council at least two days before the meeting when it will be considered, and at least five days before the group first intends to use the funds.

If a student group is in hibernation for three consecutive semesters, at the discretion of the VP Relations and the Next House Executive Council, they will be disbanded.

When a student group disbands, they will no longer be recognized by the Executive Council and will lose access to the items listed in Article VIII, Section 1.

Article IX: Emergency

The provisions in this Article will be in effect only during a Next House Emergency.

Section 1: Emergency Voting

A. Eligibility to Run for the Executive Council

Any person may run for an elected position, so long as they are a member of the General Assembly for the

election in which they are running. Before the petitioning period begins, the Executive Council may officially suggest that certain categories of the General Assembly are better suited for specific roles, but shall not prevent any General Assembly member from running for office on the sole basis of their membership or non-membership in one of these categories. (For example, the Executive Council may suggest that all candidates for President be previous Next residents or that the VP of Facilities be a current Next resident.)

B. Quorum

Quorum shall be set by the Executive Council and based on the size of the General Assembly as defined in Article VIII, Section 4 of the Constitution. In times of Emergency, the necessary percentage of respondents can be dropped by no more than 5 percentage points, with a majority vote of the Executive Council. Quorum must be decided before a vote is opened, and must be announced to the General Assembly when voting opens.

Section 2: Budget

During an Emergency, the budget may be changed as many times as needed through a $\frac{2}{3}$ majority vote of the Executive Council. Any Emergency budget change must be announced to the General Assembly before funds are drawn.

If a continuing Emergency spans multiple semesters, a new budget will need to be drafted and submitted to the General Assembly for each semester, through the normal, non-emergency procedure as described in Article IV. After initial approval from the General Assembly, the new budget may be amended as described in this Section.